Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**ZAB ENTERPRISES INC.**	**P.O. #**	**026-05-056**
Address:	2151 Sobriedad St., cor. Bluementritt Ext., Brgy. 536, Sampaloc, Manila	**Date:**	May 21, 2026
TIN:	009-294-989-00000		
Account No.:	3721-0059-75 Bank: LBP - España Branch	**Mode of Procurement:**	
Telephone:	8-781-4346 Email zabenterprises04@yahoo.com		Direct Acquisition

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term:** w/in thirty (30) days upon receipt of Purchase Order (PO).
Date of Delivery:	**Payment Term:** within thirty (30) days upon issuance of Inspection and Acceptance Report (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		PROCUREMENT OF VARIOUS COMMON-USE SUPPLIES			
1	roll	**DOUBLE SIDED MOUNTING TAPE (With Foam) - POLAR BEAR** Size: 1 inch with usable length of at least 10m per roll or adjusted the number of pieces to equivalent	86	Php 180.00	Php 15,480.00
2	piece	**BALLPEN, BLACK - HBW** Ink Color: Black, Ballpoint tip: 0.5 mm, Good writing performance	1,097	Php 3.80	Php 4,168.60
3	piece	**BALLPEN, BLUE - HBW** Ink Color: Blue, Ballpoint tip: 0.5 mm, Good writing performance	1,101	Php 3.80	Php 4,183.80
4	box	**CLIP, BACKFOLD 15MM - SDI** Materials: All metal; Size:3/5" Packaging: at least 12pcs/box	38	Php 25.00	Php 950.00
		Note: *The supplier must warrant that, in case of a defective delivered item upon use by the end-user, the same shall be subject to replacement at no additional cost.*			
		The following documents shall be deemed to form and construed as part of this agreement *i. Request for Quotation* *ii. Quotation* *iii. Pictures* *iv. Other documents as may be required by laws*			
Total Amount in Words:		**TWENTY FOUR THOUSAND SEVEN HUNDRED EIGHTY TWO PESOS AND 40/100 ONLY**			**Php 24,782.40**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme: JOHN ALFRED DIZON
(Signature over printed name)
6/1/26
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBIÑA
Chief Accountant

ALOBS: 02-10110-2026-05-383
Amount: ₱ 24,782.40